#### UUCL Executive Board

## Meeting Minutes

## Date: Dec. 7, 2017

Present: Shannon VanLandingham, John Brewer, Alan Monroe, Michelle Iwig Harmon, Chris Brown, Ann Alexander, Jill Jarvis, Bonnie Blosser

Observers: Emily Russell, Graham Kreicker, Marybeth Musick

| ***Topic*** | ***Discussion*** | ***Follow-up*** |
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| **Opening**Following an exquisite dinner catered by Shannon, we met in executive session until 8:00 pm. Then, Shannon read the chalice lighting.Time Keeper: MarthaProcess Observer: Michelle |  | Martha will light the chalice at the January meeting |
| **Minutes** November minutes were approved via email. |  |  |
| **Consent Agenda** Moved to accept (Brewer/Harmon) |  |  |
| **Old Business** |  |  |
| General Assembly promotion to UUCL | Jill is planning a Worship Service for 1/28 to raise awareness of GA opportunities | Board members are invited to help to lead this service. |
|  Safety Task Force | Michelle presented the results of her meeting with Alan and John. We discussed the idea of showing the Church Mutual video to the congregation, training leaders for disasters, conducting drills, and addressing every day dangers like matches and unlocked doors. | Michelle, John, and Alan will meet again in January and bring ideas on how to begin making UUCL safer. |
|  Beloved Conversations training. Retreat Mar. 9 | Jill reported that plans are moving along. There will be 50 people at the retreat, with 10 coming from each UU congregation- UUCL, UUFT, UUFM, SMUUCH and All Souls. The retreat will be held at SMUUCH. | The group will use Faithify to raise part ($2800) of the $4800 fee. Each congregation is asked to contribute $400 to make up the remainder of the fees. UUCL will use the proceeds from the Martin Luther King Sunday offering to provide our part of that amount. |
|  All Board email address | Shannon has discontinued this project owing to an unpleasant intrusion from a hacker. | We will encourage members to email Board members individually, and each of us will forward emails received to a Basecamp in the category Member Emails. John will set it up and send instructions to the board members. |
| **New Business** |  |  |
|  Policy on Board participation and voting | Bob Burbank has not resigned his position as Past Co-Chair, but he will not be a voting member of the Board even when Martha must be absent. |  |
|  COSM rebuild | Amy Frost and Jonathan Andrews are the current members of COSM | Amy is recruiting more members to fill out the committee. |
| Workshop on Jan. 20 with Lisa Presley, Jan. 20.9:30-3:00 | We are encouraging all who are interested in the future of UUCL to sign up attend. We need to know how many to expect for chairs set up, childcare, and lunch space. | We will pass the clipboards at 9:30 and 11:00 on Dec. 10. After that we will email and phone people. Although we will make no decision at the workshop, we must inform ourselves to be able to make sound decisions in the forthcoming months. |
| Communication among Board, Personnel, Staff, and Finance | There needs to be a collaborative effort to improve communication among these groups, and an understanding of who does what, and what the numbers are. | Follow up: Shannon has scheduled a meeting with the stakeholders for Jan. 9. |
| Closing: Shannon read a passage from Black Elk. |  | John will bring a closing passage for the Jan. meeting. |
| Next meeting | Tuesday, January 9, 2018 at 7:00 p.m.. |  |